

**THE REME ASSOCIATION  
BRANCH ANNUAL REPORT**

**BRANCH:****YEAR:****1. PRESIDENT & VICE-PRESIDENT(S)**

- A. Note any change during the year
- B. Current President
- C. Current Vice-President
- D. Current Vice-President

**2. COMMITTEE**

- A. Note any changes during the year
- B. List Branch Committee as at 31 December:
- (1) Chairman
  - (2) Vice-Chairman
  - (3) Secretary
  - (4) Treasurer
  - (5)
  - (6)

**3. MEMBERSHIP STATISTICS**

<b>Note:</b> Also include Honorary Members in the totals in Paragraphs A, B, C & D		Life Members	Associate Members	Family Members
A	<b>Members (incl Honorary) as at 1 Jan</b>			
B	<b>New Members (incl Hon) joined during the year</b>			
C	<b>Members (incl Hon) lost during the year:</b>			
	(1) Deceased			
	(2) Lapsed			
	(3) Resigned			
Caravan Club	<b>Total Lost Members (incl Hon) during the year</b>			
D	<b>Total Members (incl Hon) as at 31 Dec = A + B - CC</b>			
E.	<b>Honorary Members</b>			
	(1) Honorary Life Members			
	(2) Honorary Branch Members			

**4. ANNUAL BRANCH SUBSCRIPTION**

	Life Members	Associate Members
A. Subscription rate for the year		
B. Number of members who paid		

<b>5. MEMBERS' MEETINGS</b>
A. Number held during the year
B. Date of AGM
C. Approximate average number attending these meetings
D. Outline any proposed plans for the future (subject to Members' agreement at the AGM)

<b>6. BRANCH STANDARD</b>
A. Confirm holding and condition of Standard and accoutrements
B. Name(s) of Standard Bearers (1) (2)
C. Give brief details of when Standard was paraded
D. Keeper of the Standard - give name and address of where the Branch Standard is held

<b>7. PROGRAMME OF EVENTS</b>
A. Main Function (give brief details of type, official guests, numbers attending, financial outcome etc)

B. Other events (list with very brief details other events; e.g. social evenings, twinning visits, Unit visits, talks etc)

**8. WELFARE**

A. Give brief details of visits to members or their dependants ill in hospital or at home locally

B. Give brief details of Branch involvement with any welfare cases locally  
(NB. Do not give names)

C. Say what support has been given to widows (or widowers) of former members

D. List donations from Branch funds to charities or for welfare purposes

**9. FUND RAISING**

- A. Public (give brief details of any fund-raising from the public, stating amount raised and how it has been used)
- B. Internal (give brief details of any internal or private fund raising events)

**10. RESETTLEMENT**

Give brief details of any help given to regular Army members settling in the Branch area on leaving the Service

**11. FINANCE**

- A. Comment on the Final Accounts and Auditor's Report attached
- B. State the surplus or deficiency of income compared with expenditure for the accounting period just ended
- C. State the amount of the Accumulated Funds as at the year's end:

(1)	General Purpose Fund	£
(2)	Welfare Fund	£
(3)	Fund	£
(4)	Fund	£
- D. State the cost (if any) of accommodation for Members' Meetings during the year:
  - (1) Where Held
  - (2) Cost of Room
  - (3) Cost of Staff

**12. CONCLUDING REMARKS**

Say whether the Committee considers it to have been a successful year, whether the Branch is in a viable and healthy state and whether any problems need attention

**CHAIRMAN'S CERTIFICATE**

This is to certify that all Branch members who are eligible to be Life Members of the Association, under Jubilee Rule 8.1a, have been accepted as Life Members.

Date ..... Signed.....  
**CHAIRMAN**